

General information on the duties to provide the information set out in Article 13 of the General Data Protection Regulation (GDPR) when personal data is collected

(Version: May 2018)

1. Name and contact information of the controller

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2. Contact information of the data protection officer

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3. Purpose of the data collection, data processing, or data usage

Personal data is processed by us in compliance with the provisions of the [European] General Data Protection Regulation (GDPR) and with the provisions of the amended version of the [German] Federal Data Protection Act (BDSG). The collecting, processing, and storing of your personal data are done solely for the express purposes referred to here.

Processing becomes lawful once consent has been granted to us to process personal data for specific, priorly stated purposes. For public relations purposes, photographs of members/events are published on the association's website www.asf-ev.de. The legal legitimation for this is found in Article 6(1)(a) GDPR. Any consent granted can be revoked at any time. A revocation of consent does not affect the lawfulness of the data processed up to the time of the revocation.

Member administration entails the processing of last names, first names, names of the legal representatives in the case of minors, dates of birth, gender, addresses, and telephone numbers. The legal legitimation for this is found in Article 6(1)(b) GDPR.

Bank account details are processed for the administration of membership fees. The legal legitimation for this is found in Article 6(1)(b) GDPR.

For financial administration purposes (creation of statistical evaluations, financial reporting obligations (accounting/income statements and balance sheets), carrying out payment trans-

actions, creating/issuing donation receipts, preparing turnover tax/corporate income tax returns), a person's last name, first name, bank account details, and address are being processed. The legal legitimation for this is found in Article 6(1)(a) GDPR.

For the purpose organising events, the last names, first names, dates of birth, membership information, addresses, telephone numbers, and e-mail addresses of members and non-members are being processed. The legal legitimation for this is found in Article 6(1)(a) and (b) GDPR.

For the purpose of providing individual assistance during events, additional data is being collected and processed in paper form; this includes such things as information regarding illnesses, allergies, required medication, and nutritional needs. The legal legitimation for this is found in Article 6(1)(a) GDPR.

In conjunction with the balancing of interests pursuant to Article 6(1)(f) GDPR:

To the extent necessary, personal data is processed by us beyond what is actually needed to fulfil the contract or the pre-contractual measures in order to safeguard our legitimate interests or those of third parties.

These include:

- our own advertising purposes,
- providing members with information,
- asserting legal claims and defending ourselves in legal actions, and
- warranting our association's IT security and IT systems.

You are entitled pursuant to Article 21(4) in conjunction with Article 21(1) and (2) GDPR to object at any time to the processing of the personal data concerning yourself.

4. Current data protection rights of data subjects

Every data subject has the following data protection rights under the GDPR and the amended BDSG:

- right to be given information pursuant to Article 15 GDPR
- right to the rectification of inaccurate data pursuant to Article 16 GDPR
- right to erasure ('to be forgotten') pursuant to Article 17 GDPR
- right to restriction of processing pursuant to Article 18 GDPR
- right to data portability pursuant to Article 20 GDPR
- right to object pursuant to Article 21 GDPR
- right to lodge a complaint with a competent supervisory authority pursuant to Article 77 GDPR in conjunction with Paragraph 19 of the amended BDSG.
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5. Data transfers to and from third parties

Processed data is being made available to recipients solely for the purpose needed in accordance with the minimum necessary standard:

Recipient	Purpose of Transfer
Banks	Payment transactions
Law firms and competent courts	Enforcing of legal claims
IT service providers	Software support, outsourced data processing for processes in the areas of leasing and administration
Public authorities	Statutory duties to provide information and to report
Insurers	Settling loss/damage claims
Cooperation partners	Executing events

6. Length of storage

Once the particular purpose for processing or using the data ceases, the relevant statutory provisions on storage time periods apply. The data needed for member administration (last name, first name, date of birth, address, telephone number) is deleted two years after membership in the association ends. The data needed for the administration of membership fees (bank account details) is deleted ten years after membership in the association ends. The data needed for the financial administration (last name, first name, bank account details, address) is deleted ten years after the reporting of a balance sheet. The data stored for organising car transportations (last name, first name, date of birth, address, telephone number, and e-mail address) is deleted after three years.

Where consent is revoked, the data is deleted without undue delay unless this conflicts with the provisions of the law.

Preservation of evidential material in conjunction with statutory limitation periods:

If it is necessary to preserve evidential material, for example in conjunction with judicial proceedings, the following storage periods are possible: The limitation periods set out in the [German] Civil Code (BGB) can be up to 30 years if enforceable judicial instruments exist (Paragraphs 195 ff. BGB). If no enforceable judicial instrument has been obtained against the data subject, the regular limitation period of three years applies.

7. Planned data transfers to third countries

Any processing of data by us, or by third parties engaged by us, in a third country (i.e. outside the EU or the European Economic Area (EEA)), or any disclosure or transfer of data to third parties, is only done if it is to fulfil our (pre-)contractual obligations, if you have given your consent, if there is a legal obligation to do so, or if we have legitimate interests in doing so. Subject to any statutory or contractual authorisations, we only process data or allow data to be processed in a third country if the special requirements of Article 44 ff. GDPR are satisfied. This means that the processing is only done, for example, on the basis of special guarantees, such as the officially recognised ascertainment of one of the EU-equivalent data protection levels (e.g. through the Privacy Shield for the USA), or in observance of officially recognised, special contractual obligations (so-called 'standard contractual clauses').

8. Voluntariness and the obligation to provide personal data

The personal data required for initiating and implementing business relationships and for fulfilling the contractual obligations in relation to these, or the personal data that we are obligated by law to collect, must be provided by you within the context of a business relationship with us. We are unable to conclude or implement contracts without this data. Wherever the providing of data is voluntary, this has been indicated on the various data-collection forms.

9. Automated decision-making processes, profiling

For establishing and implementing business relationships, no exclusively automated decision-making processes within the meaning of Article 22 GDPR are being used by us.